



Manoharbai Shikshan Prasarak Mandal Armori's

**MAHATMA GANDHI ARTS, SCIENCE &
LATE NASARUDDINBHAJ PANJWANI COMMERCE
COLLEGE ARMORI**

Dist. Gadchiroli (Maharashtra) 441 208

Affiliated to Gondwana University, Gadchiroli.

Re-accredited by NAAC 'A' with 3.02 CGPA

SELF STUDY REPORT (SSR)

2016-17 to 2020-21

CRITERION – VII
INSTITUTIONAL VALUES &
BEST PRACTICES

METRIC NO: ~ 7.1.10.

METRIC NAME: ~ *Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.*



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CRITERION – VII
INSTITUTIONAL VALUES & BEST PRACTICES

METRIC NO	7.1.10.
METRIC NAME	<i>Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.</i>



"RIGHT PLACE FOR BRIGHT FUTURE"
MAHATMABHAI SHIKSHAN PRASARAK MANDAL ARMORI'S
**MAHATMA GANDHI ARTS, SCIENCE &
LATE NASARUDDINBHAI PANJWANI COMMERCE COLLEGE**
ARMORI Dist. Gadchiroli (M.S.) 441 208
Affiliated to Gondwana University, Gadchiroli
Re-accredited by NAAC 'A' with 3.02 CGPA

PRINCIPAL
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Letter No. MGC/ _____

Date _____

Appointment Letter

The following members of the Code of Conduct monitoring committee are hereby informed to prepare code of conduct for the students, staff, parents and CDC to be implemented by the college.

Code of Conduct Monitoring committee: -

- | | | |
|------------------------|---|----------|
| 1. Dr. C. P. Dorlikar | - | Convener |
| 2. Prof. N. N. Meshram | - | Member |
| 3. Dr. J. N. Papadkar | - | Member |
| 4. Prof. S. B. Gedam | - | Member |
| 5. Dr. C. D. Mungmode | - | Member |
| 6. Dr. V. H. Raiwatkar | - | Member |

It is suggested to organize some informative/ awareness programmes for the benefits of the above mentioned stakeholders.


Principal
Mahatma Gandhi Arts,
Science & Late
N. P. Commerce College,
Armori, Dist - Gadchiroli

NOTICE - 04

Meeting of code of conduct committee is scheduled on 02.06.2020 Monday at 12.30 pm in IQAC office. All the dept members are requested to make it convenient to attend the meeting.

Agenda of the meeting :-

1. Reading out the meeting minutes of the last meeting with an confirmation.
2. To chalkout the planning for the effective implementation of code of conduct among the stakeholders.
3. Any other issues with the permission of Chairmay.

(Signature) →

[Dr. C.P. Dorlukar]

1. Prof. N.N. Meshram

2. Dr. J.N. Papadkar

3. Prof. B.B. Gedam

4. Dr. C.D. Mungunode

5. Dr. Y.H. Rainetkar

(Signature)

- Anesh

- [Signature]

- [Signature]

- (Signature)

Meeting No. 04

Meeting was organised in IQAC office on dated 01/06/2020 at 12.30 pm on following agenda

1. To chalkout the planning for the effective implementation of Code of conduct among the stakeholders
2. Any other points with the permission of Chair.

Following members were present

1. Dr. C. P. Durlikar - *(Dobhkar)*
2. Dr. J. N. Papadkar - *(Pujale)*
3. Prof. S. B. Godam - *(G)*
4. Dr. V. H. Rainwatkar - *(Rahulana)*

Minutes of Meeting :-

1. Reciting last meeting minutes with conforming the same
2. For the deliberation of code of conduct among the faculty, students, Parents, Research. etc. specific programme has to be organize by the respective portfolio.
3. On rigorous discussion few suggestions were made by the committee members like Teaching-learning workshop, Orientation of Nonteaching staff with respective office codes.
4. Prof. S. B. Godam has insisted to adhere Covid-19 precautionary protocol and organize the programme accordingly.

- 5. The Committee agreed upon the suggestion made by Prof. S.B. Gedau and resolved to take online platform as a suitable means to conduct the abovesaid programmes.
- 6. No other issues were raised and hence unanimously resolute were taken.

- 1. Dr. J.N. Papadkar *[Signature]*
- 2. Prof. S.B. Gedau *[Signature]*
- 3. Dr. Y.H. Raiwatkar
- 4. *[Signature]*

[Signature]
 (Convener)
 [Dr. C.P. Dorlikar]

ACTION TAKEN REPORT

On the decision of code of conduct monitoring committee was held on 30/08/2021

To implement the decisions of the above meeting the following actions were taken.

Sr No	Decision	Action taken
01	To organize the programmes for faculty and administrative	Online Teachy - Learning workshop was organized for faculty on dated 26/08/21 Online workshop for Non-Teachy staff was organized by microsoft on dated 26/08/21
02	To organize research related programme	IRR workshop organized on dated 30/07/2021
03	To organize programme for students	A online interactive session was organized with the principal to deliberate issues during COVID-19 on dated 04/06/20
04	To organize programmes programme other Stakeholders	online workshop for Ideal citizenship for all Stakeholders and online Parent - Teacher meet on dated . 07/07/2021 & 8/07/2021 Offline Parents meeting on dated 19/02/22

This report is to be presented in the next meeting.

Dobkar

(Convenor)

Dr. C. P. Dobkar

Approved and verified by





IQAC-Co-ordinator
IQAC - Co-ordinator



Principal
Mahatma Gandhi ~~Am~~
Science & Arts
Principal
N. P. Commerce College,
Armori, Dist - Gadchiroli

Meeting- Minutes

Discipline / Anti-Ragging / Students Grievances Redressal Cell

Discipline and Anti-Ragging Committee	
2020-21	
<u>Notice</u>	
This is to inform all the members of the committee to attend the meeting on 2 nd August 2020 at 11:30 am in the department of Physical Education & Sports.	
<u>Agenda</u>	
a) To read and confirm the previous minutes	
b) To create awareness among the students during COVID-19 Pandemic situation	
c) Any other issues	
Head [Dr. C.P. Dandekar]	
member - Dr. D.V. Thakur	
	 PRINCIPAL M.D. Arts, Science & Commerce College ARMORI, Distt. Gadchiroli

Minutes of the meeting

The meeting of the committee was held on 2nd August 2020 at 11:30 am in the Department of Physical Education & Sports.

Member Present

- 1] Dr. D.V. Thakare

Following points were discussed and confirmed.

- 1] The minutes of the previous meeting was read and confirm
- 2] The committee decided that the students should follow online admission process as well as teaching-learning process and at the time of offline situation, students should impliment all the guidelines of COVID-19 as per the direction of Maharashtra Government. Students were advised to use regular masks, sanitizers. Students should keep distance as well as observe Thermal

screening Test at the time of entering in the college campus.

No other matter was raised by the member and the meeting was concluded.

Doobka
Head
[Dr. C. P. Doobka]

Members
1. Dr. D. V. Thakore - DT

[Signature]
PRINCIPAL
M.G. Arts, Science &
Late N. P. Commerce College
ARMORI, Distt. Gadchiroli



Notice-Meeting-Minutes of Internal Examination Grievance Committee

02/05/2021

Notice - of
(Internal Examination Grievance Committee)

As per principal guideline the following members are appointed in Internal Examination Grievance cell

1. Dr. C. P. Dorlikar - Head - *(Signature)*
2. Dr. J. N. Papadkar - Science stream - *(Signature)*
3. Dr. M. M. Thaware - Commerce stream - *(Signature)*
4. Prof. S. K. Moharke - Arts stream - *(Signature)*

Agenda

following issues has been discuss on 02/05/2021 Friday, The meeting has been presided by Principal Dr. L. H. Khule.

- 1) Formation of Internal Examination Grievance Cell for the academic session 2020-2021
- 2) Committee constituted with co-ordinator Dr. C. P. Dorlikar and other facultywise member were selected by the principal for the solving of Internal Examination related issues of the regular students.

H.C.

Minutes of the Meeting

As per in the meeting of 04/08/2021
Friday in the office of Principal.

Following issues were discussed:

1) Due to COVID-19 Pandemic the Internal Grievance has to be recorded online.

2) Principal Dr. L.H. Kulkarni suggested the Online mechanism is through Google form mailing system to record and implementation of Grievances and to addressal respectively.

3) Dr. J.N. Papadkar suggested to add website on a platform making online system accessible to all.

4) With all concern the minutes were confirmed.

Following members were present:

- 1) Dr. C.P. Dorlikar - Co-ordinator - *(Signature)*
- 2) Dr. J.N. Papadkar - Member (Science) *(Signature)*
- 3) Dr. M.M. Thore - Member (Commerce) *(Signature)*

∴

4) Prof. S.K. Mohale - Member 20/2

ACTION TAKEN REPORT

On the decision of Internal Examination Grievance committee (IEGC) meeting held on 04/10/2021 Friday

To implement the decisions of the above mentioned meeting, the following actions were taken :-

Sr.No	Decision	Action taken
01	To prepare google form for internal examination Grievances	Submitted to committee members for implementation
02	To upload college website	It is easy to available for the students.

This report is to be presented in the next meeting.

Approved and Verified by (Dr. C. B. Dorkar)

IEGC - Co-ordinator

IEGC-Co-ordinator



Principal
Dr. C. B. Dorkar
K. J. Somaiya College
Pondicherry, Tamil Nadu

10/05/2021

Notice - 02

An internal examination Grievance system has been made online to record the grievances from the students. To make the system effectively, the Head of website and development committee Prof. P.S. Ganiya is informed to provide the link at the suitable tab of the website.

1. Dr. C.P. Dorlikar - Co-ordinator - *Dr. Dorlikar*
2. Dr. J.N. Papadkar - Member Science Stream - *Dr. Papadkar*
3. Dr. M.M. Thaware - Member Commerce Stream - *Dr. Thaware*
4. Prof. S.K. Mohule - Member Arts Stream - *Prof. Mohule*

Place - Department of Geography

Date - 12.05.2021

Agenda

- 1) Confirm the meeting minutes after reading.
- 2) To provide link for collections of Grievances from the students.

Minutes of the Meeting -

As per the meeting of 12.05.2021 Wednesday in the Department of Geology

Following issues were discussed.

- 1) Minutes of last meeting are established as it is after reading.
- 2) Discussed on to provide the link

ACTION TAKEN REPORT

On the decision of IEGC meeting held on 12.05.2021 Wednesday

To implement the decision of the above mentioned meeting, the following actions were taken :-

Sr.No	Decision	Action taken
01	To provide link to college website committee for the students	college website committee has uploaded link on website

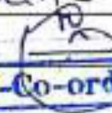
This report is presented in the next meeting

Members

1. Dr. J.N. Papadkar  (Balkar)
2. Dr. M.M. Thore  (Dr. C.P. Dorlikar)
3. Prof. S.K. Mahule  (IEGC) 

Approved and Verified by

IQAC - Co-ordinator


IQAC-Co-ordinator




Prof. K. V. Gadgil
M. G. Arts, Science &
Late N.P. Commerce College
W. P. O. 411001

13/05/2021

Notice - 03

This is to inform to the members of the IEGC, the general meeting called for discussion and distribution of various key roles of committee among the members. The meeting is held on 15.05.21 at Geology deptt. at 11.00 am.

Parthasarathy
Co-ordinator (IEGC)

Committee members

1. Dr. J.N. Papadkar - Parthasarathy
2. Dr. M.M. Theoze - Parthasarathy
3. Prof. S.K. Mohale - Parthasarathy

Agenda -

- 1) Reading out minutes of last meeting
- 2) discussion and distribution of key roles among the committee members.

- Minutes of the Meeting -

Third meeting of the IEGC was held on 15.05.21 at Geology Lab.

- 1) Minutes of last meeting are established as it is after meeting
- 2) The online mechanism has been developed by the Dr. J.N. Papadka and was accessible on website
- 3) The Grievance readdressed is discussed to be the responsibility of Concern Teachers
- 4) The Committee members conveyed the grievance on screening to respective faculty
- 5) The Science stream is allotted to Dr. J.N. Papadka, Commerce stream to Dr. M.M. Theore and Arts stream to Prof. S.K. Mohule.
- 6) Discussion with faculty IEGC members for necessary action and submission of annual report.

ACTION TAKEN REPORT


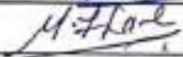

On the decision of IEGC meeting held on 15.05.21 at Geology Lab, To implement the decisions of the meeting the following actions were taken :-

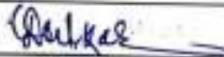
S.N.	Decisions	Action taken
01	To develop on line mechanism and accessible on website	Dr. J.N. Papadkar has developed online mechanism for IEG.
02	To discuss responsibility of IEG Committee	faculty wise committee members has taken responsibility of Grievance redressal.
03	To convey Grievances of students to respective teachers	The committee members conveyed Grievances of the students to respective teachers.
04	To allotment of committee works to the respective members	The Grievances of Science stream students allotted to Dr. J.N. Papadkar The Grievances of Arts stream students allotted to Prof. S.K. Mohurle The Grievances of Commerce stream students allotted to Dr. M.M. Theore

PTO

Sr.No	Decisions	Action taken
05.	Submission of annual report to IQAC	The faculty has taken necessary action and submitted annual report accordingly (stream wise)

This report is presented in the next meeting

Dr. I.N. Papatkar 
 Dr. M.M. Thore 
 P.T. S.K. Mohule 


 IEGC - Co-ordinator.

Approved and verified by


 IQAC - Co-ordinator




 Principal
 Dr. D.D. Gaudhari

29/07/2021

Notice No - 04

All the committee members are informed that a meeting has been organized on 26/07/2021 Monday for the discussion on following agenda at Dept. of Geology.

1. Examination (Practical) grievance of Miss Chhabina S. Kankar and Priyanka Z. Sonwane of B.Sc. Final year (Zoology).
2. Any other issue with the permission of chairman.

(Signature)

[Dr. C. P. Doshikar]
ISGC - Co-ordinator.

Committee members

1. Dr. J. N. Papatkar - *(Signature)*
2. Dr. M. M. Thare - *(Signature)*
3. Prof. S. K. Mohurle - *(Signature)*



Meeting

Minutes of the meeting on 26/07/2021

following discussions were made in presence of committee members.

- 1] Minutes of last meeting was read and confirmed.
- 2] Two Grievance were received regarding B.Sc Semant Six Zoology Practical Examination Summer/2021. received from the students Miss. Chhabina S. Karanika and Priyanka Z Sonwane.
- 3] IEGC has observed that students were not an active participant in the Zoology what's app group.
- 4] Similarly the Teacher - Internal Examination Incharge has also not showed the examination online link appropriately.
- 5] As per previous interaction with students and discussion with Internal examiner zoology Dr. R.V. Chavhan committee has decided that there is serious negligence during the said examination.
- 6] No students can be kept deprived from the university.

ACTION - TAKEN REPORT

On the decision of IEGC meeting held on 26/07/2021 at Geology Lab. To implement the decisions of the meeting the following actions were taken

S.No	Decisions	Action taken
01]	To allow the students namely Miss. Chhahine S. Karanika and Piyanka Z. Sonwane to attend Zoology Practical exam. 5/2021.	Students attempted examination successfully
2]	To intimate Dr. R.N. Chavhan negligence in examination	The suggestion was forwarded for necessary actions

This report is presented in next meeting

Members

1. Dr. J.N. Papadkar
2. Dr. M.M. Thakur
3. Prof. S.K. Mohite

(Signature)
(Signature)
(Signature)

(Signature)
IEGC Co-ordinator

Approved and Verified



(Signature)
IQAC Co-ordinator
IQAC Co-ordinator

(Signature)
Principal
Principal

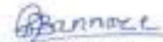
Notice-Meeting- Minutes of Women Development and Empowerment Committee

Mahatma Gandhi Arts, Science and late N.P Commerce
College Armori Dist. Gadchiroli
Women Development and Empowerment Committee 2020-2021

Notice

All the members of Women Development and Empowerment Committee hereby informed that, committee meeting will be held on 30/07/2020 in the Home Economics at 11.00 am, for the discussion of annual plan of committee for session 2020-21. The members are informed to attend the said meeting.

Date 29/07/2020



Co-Ordinator

Women Development and Empowerment
Committee

Member-

1. Prof. Seema Nagdeve 
2. Prof. Sneha Mohurle 
3. Prof. Sunanda Kumre 




PRINCIPAL
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Late N.P. Commerce College
ARMORI, Dist. Gadchiroli

Agenda of meetings:

- 1) To discuss about the various activities to be implemented by women development and empowerment committee for the session 2020-21.
- 2) To discuss about the implementation of the "sexual Harassment of women at workplace (Prevention, prohibition and redressal)" Act 2013, in college Prospect.
- 3) Interacting with first year girl students.
- 4) To organize online workshop keeping in view the health of the students, their safety and rights.
- 5) Any other topics by committee members.

Meeting 1

A meeting has been organized by Women Development and Empowerment Committee on 30/07/2020 in the Home economics department at 11.00 am, for the discussion of annual plan of committee for session 2020-21. With following agenda:

- 1) To discuss about the various activities to be implemented by women development and empowerment committee for the session 2020-21.
- 2) Interacting with first year girl students.
- 3) To organize online workshop keeping in view the health of the students, their safety and rights.
- 4) Any other topics by committee members.

Minutes of the meeting:

Meeting was held on 30/07/2020 and following decisions were taken

1. Discussed about the various activities to be implemented by Women Development and Empowerment Committee for the session 2020-21.
2. Decided to communicate with first year girl students via online mode with zoom Platform due to covid-19 pandemic.
3. Decided to organize workshop through online mode keeping in view the health of the students in covid-19 pandemic, their safety and rights.
4. No any topics or issues were raised by committee members and meeting was adjourned.

Following members of committee were present in the meeting.

1. Prof. Sunanda Kumre
2. Prof. Seema Nagdeve
3. Prof. Sneha Mohurle




PRINCIPAL
M. G. Arts, Science &
Late N. P. Commerce College
+RMCW, Distt. Gadchiroli


Co-ordinator

Women Development and Empowerment
Committee

Report Students Welfare and Discipline Committee

**MAHATMA GANDHI ARTS SCIENCE & LATE
N.P.COMMERCE COLLEGE ARMORI, GADCHIROLI**

**ANNUAL REPORT OF STUDENTS WELFARE &
DISCIPLINE COMMITTEE**

2020-21



Every year college forms Discipline and Anti-ragging Cell, Students Grievances cell. At the starting of the session, the committee announces the notice for the admitted students and suggest to them regarding Discipline, Anti-ragging and Student Grievances Cell in the college. The regular notices and complaints are received orally/online/offline mode. The college takes strict action against the offender according to the policies issued by the institution.

In the academic year, 2020-2021 the college was closed due to COVID-19. No physical classes were conducted in the present session. But students were instructed through online mode regarding internal examination issues, class issues, health issues and any other. The college has provided Internal Examination Grievances google link on the college website as well as What's App Group to receive students complaints.

During the session, all the classes were conducted through the ZOOM platform. Network issue is the major issue of most of the students. These issues were resolved by the college administration by uploading their class-topic videos on YouTube. Students can watch their class videos as per their comfort. Further no grievances, anti-ragging cases have been encountered.


Head

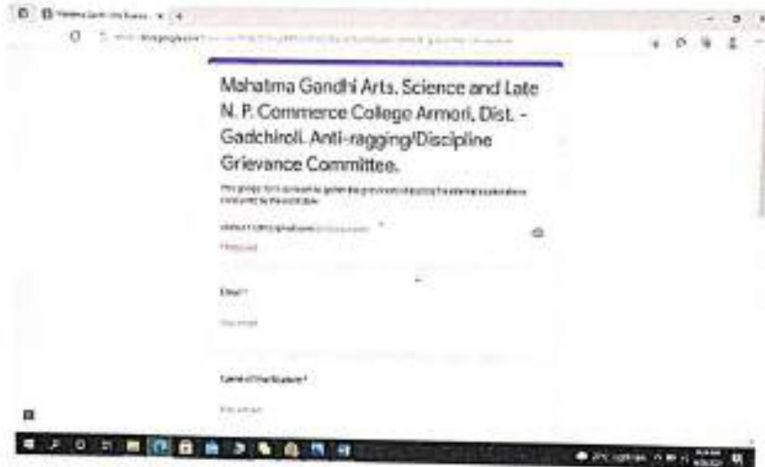
Students' Welfare and Discipline Committee


PRINCIPAL
M.G.Arts, Science &
Late N.P.Commerce College
SRMORA, Distt.Gadchiroli



Following google link has been provided to students Whats App –


<https://forms.gle/MRdkUnn7hY3zrduP6>



Students' thermal testing observed by Discipline Committee


PRINCIPAL
M.G.Arts,Science &
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ARMORI, Dist.Gadchiroli




Dr. C.P. Dorlikar

लोकमत दि. 16/2/2021



आरमोरी येथील महात्मा गांधी महाविद्यालयात वर्गात प्रवेशपूर्वी विद्यार्थ्यांची तपासणी करताना शिक्षक व कर्मचारी.

Students' thermal testing observed by Discipline Committee


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Late N.P.Commerce College
ARMORI, Dist.Gadchiroli



